

COVID-19 Fit N Fun Kids Nursery Risk Assessment

What are the hazards?	Who might be harmed	Controls Required	Additional Controls	Action by who?	Action by when?
Spread of Covid-19 Coronavirus	<ul style="list-style-type: none"> • Staff • Parents • Children • Visitors to your premises 	<p>Hand Washing Hand washing facilities with soap and hot water in place. Stringent hand washing taking place. Paper towels for drying of hands See hand washing guidance. https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/ Gel sanitisers in any area where washing facilities not readily available</p>	<p>Employees and children to be reminded on a regular basis to wash their hands for 20 seconds with warm water and soap and the importance of proper drying. Also reminded to catch coughs and sneezes in tissues – Follow Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Tissues will be made available throughout the workplace.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.publichealth.hscni.net/news/covid-19-coronavirus</p> <p>Posters, leaflets and other materials are available for display. https://www.gov.uk/government/publications/guidance-to-employers-and-businesses-about-covid-19 https://www.pacey.org.uk/Pacey/media/Website-</p>	Manager	April 2020

		<p>files/PACEY%20general/Coronavirus_advice_for_educational_settings_poster.pdf</p> <p>Rigorous checks will be carried out by line managers to ensure that the necessary procedures are being followed. Hand sanitizer is provided across the setting.</p> <p>Children will wash their hands on arrival, before and after snack, after toileting, before and after they play outdoors and before they go home.</p> <p>Advice to other settings: If returning from lockdown consider reopening of building – legionella. There could be an increased risk of waterborne pathogens such as legionella bacteria being present as a consequence of buildings and water systems not being regularly used.</p> <p>To minimise risk it is advised that settings consider flushing through taps, toilets and outlets.</p>			
		<p>Uniform Staff will wear black trousers and uniform top. When staff get home, they are to remove their uniform, place in a laundry bag and wash on the highest temperature permitted for that type of fabric. Staff are also to shower as soon as they get home. These steps are to be taken daily to minimise the chance of cross infection.</p>			

		<p>Nursery open to children of critical workers</p> <p>From the 23.03.20 the Nursery will provide essential care for the children of Critical Workers only. Handover will be kept to a minimum.</p> <p>The majority of the staff team will remain furloughed to a later date and this will be reviewed weekly as per Government guidance.</p> <p>Non-essential visitors will not be permitted access to the Nursery during the pandemic. Any visits will be re-scheduled until a later date.</p> <p>Virtual show around option offered.</p> <p>This procedure will be implemented if a second spike occurs.</p>	<p>01.06.2020 On return to the nursery (conditional on the current status of the pandemic).</p> <p>All staff will attend a consultation day prior to commencing on 01.06.2020. This day will cover back to work interviews, management of the new procedures, consultation of new COVID-19 risk assessment and operational guidance, well-being review, preparation for return etc.</p> <p>Parents have been regularly communicated to throughout. Individuals will be supported on a case by case basis where required. This includes SEND children.</p> <p>Direction to latest government guidance will be provided.</p> <p>1st June 2020 open to all:</p> <p>Communicate new operational guidance to parents. This includes drop off and collection at the door. Manage waiting space to respect social distancing.</p> <p>Reduce numbers in nursery bubbles:</p> <p>Under 2 and inspiration – 8 in each room (16) Littles: 16 Explorers: 16 Pre-school: 16</p>		
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			<p>Consider how we are going to support 1:1 staff/child management and practice to meet needs of both the child and/or child with additional needs and the member of staff safely.</p> <p>20th July 2020 – reduced capping</p> <p>Following the updated government guidance on numbers we will remove the capping of numbers in each room, however maintain our bubbles as follows:</p> <p>Under 2's. Littles Explorers and Pre-School Rooms</p> <p>Day to day Covid-19 safeguarding practice as before will remain in place, reduction of foot fall within the nursery will be applied through continued drop offs and collections at the entrance, virtual show or out of hours rounds, signposting to website video of setting, settling in in the garden, staff social distancing, spaced out play and learning, continued hygiene practices and regular hand washing, sanitising of toys etc will continue as detailed herein.</p>		
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		<p>Cleaning Frequent cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, light switches, toys and resources using appropriate cleaning products and methods.</p> <p>Enhanced cleaning Ensure surfaces that children and staff are touching, such as toys, books, doors, sinks, toilets, light switches, are cleaned more regularly than usual by putting in place an enhanced cleaning schedule using disinfection as appropriate. Ensure all items that are laundered within the setting, for example towels, flannels and bedding, are washed in line with guidance on cleaning in non-healthcare settings and that these items are not shared by children between washes.</p> <p>Ensure that there are clear procedures for maintaining stringent cleaning processes for food preparation areas, dining areas and table coverings.</p>	<p>Remove all soft furnishings and replace floor mats with wipeable mats.</p> <p>Do not allow toys to be brought in from home or taken from nursery.</p> <p>Weekly use of Fogging machine.</p>		
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		<p><u>Wearing of Gloves</u> Where Risk Assessment identifies wearing of gloves as a requirement of the job (for example, nappy changing), an adequate supply of these will be provided. Staff will be instructed on how to remove gloves carefully to reduce contamination and how to dispose of them safely.</p> <p><u>Wearing of Aprons:</u> Aprons to be worn as per normal practice.</p>	<p>Staff to be reminded that wearing of gloves is not a substitute for good hand washing.</p> <p>Other: All planned activities should be risk assessed in light of coronavirus, in conjunction with relevant staff where applicable, and due consideration given to how usual practice may need to be adapted. Consider adjusting fire alarm procedures, for example assembly points, and how you will ensure that staff are trained in them.</p>		

		<p>Masks and Facial Coverings: Only when isolating with a child in the isolation room whilst waiting for parent to collect, you must wear full PPE.</p> <p>Staff are aware of updated guidelines regarding wearing of masks when using public transport and in shops from 24.07.2020.</p>			
		<p>Symptoms of Covid-19 If anyone becomes unwell with a new, continuous cough or a high temperature in Nursery they must be sent home and advised to follow the staying at home guidance.</p> <p>If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, with appropriate adult supervision. Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.</p> <p>If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else.</p>	<p>Anyone displaying a temperature of 37.8 degrees and a above and/or new, persistent cough or whom report loss of smell and taste, will be denied entry to Nursery and medical advice must be sought.</p> <p>Internal communication channels and cascading of messages through line managers will be carried out regularly to reassure and support employees in a fast-changing situation.</p> <p>Line managers will offer support to staff who are affected by Coronavirus or has a family member affected.</p>		

		<p>In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.</p> <p>If a member of staff has helped someone who was taken unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell. Cleaning with normal household disinfectant after someone with symptoms has left will reduce the risk of passing the infection on to other people</p> <p>Line managers will maintain regular contact with staff members/parent of child during this time.</p> <p>Access to testing will be available to members of staff who are symptomatic https://www.gov.uk/guidance/coronavirus-covid-19-getting-tested</p>			
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		<p><u>Mental Health</u></p> <p>Management will promote mental health & wellbeing awareness to staff during the Coronavirus outbreak and will offer whatever support they can to help</p> <p>Reference -</p> <p>https://www.mind.org.uk/information-support/coronavirus-and-your-wellbeing/</p> <p>www.hseni.gov.uk/stress</p> <p>Peninsula employee assistant programme available and re-communicated to staff.</p> <p>Management in regular communication with Employees through Zoom.</p> <p>Quiz nights to keep up staff morale.</p> <p>Consultation day prior to return.</p> <p>Back to work interviews.</p> <p>Supervisions.</p>	<p>Regular communication of mental health information and open-door policy for those who need additional support.</p>		

Additional reference points:

[Actions for education and childcare settings to prepare for wider opening from 1 June](#)

[Implementing protective measures in education and childcare settings](#)

[Actions for early years and childcare providers during the coronavirus outbreak](#)

[Early years foundation stage \(EYFS\) coronavirus disapplications](#)

[Safe working in education, childcare and children's social care settings, including the use of personal protective equipment \(PPE\)'](#)

Implemented: 23.03.2020

Updated: 20.07.2020

Review: Weekly until pandemic risks reduce.